

**MINUTES
PURCELLVILLE TOWN COUNCIL
REGULAR MEETING/COMMITTEE OF THE WHOLE WORKSESSION
JANUARY 27, 2015**

The worksession meeting of the Purcellville Town Council was convened at 7:00 PM in the Heritage Room with the following in attendance:

PRESENT: Kwasi Fraser, Mayor
John Nave, Vice Mayor
Joan Lehr, Council member
Patrick McConville, Council member
Ben Packard, Council member
Doug McCollum, Council member
Karen Jimmerson, Council member

ABSENT: None

STAFF: Robert W. Lohr, Jr., Town Manager
Patrick Childs, Assistant Town Manager
Alex Vanegas, Director of Public Works
Sally Hankins, Town Attorney
Elizabeth Krens, Director of Finance
Connie LeMarr, Assistant Director of Finance
Patrick Sullivan, Director of Community Development
Lt. Joe Schroeck, Purcellville Police Department
Sharon Rauch, Human Resources Specialist
Melanie Scoggins, Events Specialist
Daniel Galindo, Senior Planner
Diana Hays, Town Clerk

**CALL TO ORDER OF REGULAR MEETING/COMMITTEE OF THE WHOLE
WORKSESSION:**

Mayor Fraser called the regular meeting/committee of the whole worksession to order at 7:00 PM.

AGENDA AMENDMENTS:

- a) Council member Lehr stated that she requested via email that Sally Hankins prepare a resolution authorizing the Planning Commission to begin the Comprehensive Plan review. The Mayor approved the amendment and added the item as 14)c) on the agenda.

Rob Lohr noted that he received an additional request from the Northern Virginia Regional Commission and requested that the item be added to the agenda as item 7)b)i). The Mayor approved the amendment.

PRESENTATIONS

a) Proposed Data Center and IT Complex

Joe Bain came forward and stated he has been researching a high tax revenue/high tax based proposal to bring to the Town. Mr. Bain is considering bringing a business technology park or innovation hub on up to 151 acres of property. Loudoun County currently has approximately 14 data centers providing over 60 million dollars of annual tax revenue to the County. Mr. Bain noted he would like to begin discussions with staff and Town Council as to what they would like to see happen.

Council member Lehr asked about water usage in these types of locations as a comparison to what the Town has available, and noted that both the Town and County receive personal property taxes. Council member Lehr asked Mr. Bain if there is someone interested in putting together a data center where they would be multi-taxed. Alex Vanegas stated that an engineering report has been done, and the Town would need to build a treatment facility at a cost of \$2.5 million to support the project, however the supply is available. Mr. Bain confirmed with Dominion that the power supply is also available. Fiber cable would need to be installed at a cost of approximately \$2 million. Mr. Bain noted that users of this type come up frequently and he knows of several interested brokers. Council member Lehr requested a report from Mr. Bain containing all of the information.

Council member Jimmerson noted that she has been reviewing data centers in the County and their tax income as related to the Town of Purcellville tax income potential.

Mr. Bain confirmed that this facility would likely be a backup location to three or four existing centers.

Council member McConville asked Mr. Bain if any community outreach has been done and stressed the importance of doing so. Mr. Bain noted that none has been at this time because he would like to receive project feedback from Town Council beforehand. Community outreach, per Council member McConville, would include in-Town and out-of-Town residents that would be affected by the project.

CITIZEN COMMENTS:

Chris Braganza of 37809 Wright Farm Drive came forward to speak about the proposed data center and noted that he works in the IT field and in data centers. Mr. Braganza stated that while there is available land and resources for the project, expressed concerns for the proposed location. Mr. Braganza requested that the developer work with the surrounding residents, Loudoun County Board of Supervisors, County Planning Commission and Town Planning Commission to develop the areas in a more responsible manner.

Mr. Braganza confirmed via a question from Vice Mayor Nave that data centers usually do not generate a large amount of employment opportunities.

Philip Message of the Bush Tabernacle, 250 S. Nursery Avenue came forward to address the Events Ordinance and noted he would like to see some changes made to it. Mr. Message expressed his concerns for many Tabernacle events falling under the proposed ordinance. Mr. Message stated that some of the requirements in the document pertaining to outside organizations are already in place and reminded Council that the Tabernacle is self-contained and does not affect the rest of the Town.

Lydia Clark of 38111 Highland Farm Place came forward and requested that Council and staff include in future agendas the properties affiliated with any proposed concepts so that residents and others will know which properties are going to be discussed. Mr. Bain confirmed that the proposed property is against Route 7 behind Carlyle and Anderson and the other is west of Town across from the golf course. Ms. Clark noted that she would have like to hear from the representative or from Mr. Caglione directly. Ms. Clark expressed her concerns for the Town considering any zoning use changes before a Comprehensive Plan Review is completed and requested that the property be built by-right in the JLMA-3, which is what it is zoned for. Ms. Clark stated that annexing in additional land will grow Purcellville which is not why people live here. Ms. Clark expressed her concerns of Mr. Caglione's motives.

Kelli Grim came forward and discussed the NVRC Grant Extension and requested previously that supporting documents be included with agenda items to save citizens the time and trouble of searching previous agendas and minutes and saves time and money associated with a FOIA request. Ms. Grim discussed the annual breakdown of the NVRC payments and asked how it benefits or impacts Purcellville residents.

Ms. Grim stated that the County has a revised general plan and noted that Purcellville lies within the County. Ms. Grim noted that with the removal of PUGAMP, Purcellville did not have intentions to grow outside of its boundaries, and that focus should be within Town boundaries. Ms. Grim stated that the current Comprehensive Plan is the document that the Town has to work from and there are two years of staff and previous Council directed massive changes that will directly violate the Comprehensive Plan.

MAYOR AND COUNCIL COMMENTS:

Council member Jimmerson noted that Council has the same concerns about the data center as the citizens.

Council member Packard stated that he and the Mayor met and have started working on their grid and will present an update at the next meeting.

Council member Packard noted that in preparation for the upcoming budget, he has met with the Board of Architectural Review and started informal discussions on potential design guideline changes.

Council member Packard noted that he would like to have his ideas out ahead of meetings so that action can preferably take place at the meetings instead of over email.

Council member Packard stated that Council is not discussing whether to approve anything related to annexation but noted that applicants have a right to have Council consider applications. Town Council has the option whether or not to annex further in the process.

Council member McCollum thanked Liz Krens, her staff and the IT staff for posting Finance reports on the Town's website.

Council member McCollum stated that at his one-on-meeting with Mayor Fraser he mentioned trying to improve listening skills using articles from the Wall Street Journal. The Mayor suggested that the articles be forward to Town Council, which were distributed.

Council member McCollum noted that on January 16 he and the Mayor met with Jim Herbert, representative of the family who owns the Warner Brook property, who provided a recap of the charrette that the family hosted on November 21.

The Planning Commission held a work session on January 22 and discussed draft changes to the uses in the AC, Transition X and the PDH districts. The review will continue for uses in C-4 and MC districts at the next working session and also M-1, CM and the C-1 districts as time permits.

Council member McCollum stated that he and Council member Lehr met with Planning Commission Chairman, Gil Paist, to discuss the Planning Commissions role in the upcoming Comprehensive Plan review. Chairman Paist stated that the Commission is ready to take on its role and lead the effort, and expects the review process may begin in March with the first meeting near the end of May or by mid-June.

Council member Lehr stated in response to Ms. Grim's questions that the Town's contribution to the NVRC based on population is \$4,561 for 2016, and the Town is included in a specific project which is the Energy Strategy which is a \$2,500 contribution.

Council member McConville noted that Council is setting the process for boundary line adjustments because Council has the duty to review applications of those who want to come into Town.

Vice Mayor Nave stated that Council does need to listen to ideas from Town residents as well as our neighboring residents.

Mayor Fraser commented that he does realize that our neighbors do come to Town for various things and that if plans are to be made they will be involved with the process. Mayor Fraser stated that with a data center, the new Council wanted to look at different opportunities as part of their strategic initiative – to look at opportunities that will drive revenue without dependency on citizen taxes. Data centers have the potential to bring in revenue and Council would like to listen to new ideas.

Mayor Fraser read a statement pertaining to the Comprehensive Plan and included a proposed schedule.

Council member Packard noted that he and the Mayor had discussed within strategic items having an informal evening meeting and will work with Rob on scheduling.

FINANCE:

- a) Citizen/Business Appeals
 - i) None Scheduled
- b) Old Business
 - i) Approval of Extension of FACT Fund Grant

Rob Lohr summarized the staff report and provided Council with an overview of the NVRC.

Council member Packard made a motion that Town Council authorize the Mayor and Town Manager to sign the extension documents needed to allow the Town to serve as the Fiscal Agent for the Northern Virginia Regional Commission on the FACT Fund Grant based on the original parameters and attached grant application.

Motion:	Council member Packard
Second:	Council member Lehr
Carried:	7-0-0

Lehr -	Aye
McConville -	Aye
Jimmerson -	Aye
McCollum -	Aye
Packard -	Aye
Nave -	Aye
Mayor -	Aye

- c) New Business
 - i) 2009 Personal Property Tax Write-Off List

Liz Krens summarized the staff report and noted that in the interest of full disclosure the information as well as the list, required by the Code of Virginia, is provided for Council review as part of the staff report. Liz noted that this represents a collection rate of 98.87% which is high, and noted that the Town's write off rate has been between 1% and 1.5%.

PERSONNEL:

- a) Old Business
 - i) None Scheduled
- b) New Business
 - i) Personnel Update

Rob Lohr introduced Sharon Rauch as the Town's new HR Specialist, and stated that he and Ms. Rauch have met and discussed the recruitment process that will be used to hire the new Chief.

COMMUNITY DEVELOPMENT AND LAND USE:

- a) Economic Development
 - i) None Scheduled
- b) Land Use
 - i) None Scheduled
- c) Old Business
 - i) None Scheduled
- d) New Business
 - i) None Scheduled

LEGAL AND POLICY:

- a) Old Business
 - i) Overview and Discussion of Annexation versus Boundary Line Adjustment

Sally Hankins noted that the staff report contains comments submitted by Town Council and includes a chart clarifying the three methods. Sally noted that the annexation process has been modified so that steps one through nine remain the same as they were at the November meeting then the path diverges based on which method of annexation is selected.

Council agreed to the following changes to the Process for Annexation document included in the staff report:

2. Application Submissions. Applications for Annexation to adjust the jurisdictional boundary line between the Town of Purcellville and Loudoun County will be submitted to the Department of Community Development for Processing. Applications will be accepted subject to an application fee, as such fee may be adopted by Council from time to time and reflected on the Town's Master Tax and Fee Schedule. ~~\$10,000 for the first 5 acres, plus \$50 per acre or portion of an acre thereafter~~. The following application materials are required:

b.(ii) the general location of proposed structures,

6. The Town Council will appoint a committee of two Council members ("Town Council Annexation Committee") and two Planning Commission members who will represent . . .

Council member Packard made a motion that Town Council adopt the Town of Purcellville Process for Annexation as it is attached to the staff report dated January 22, 2015 subject to the changes directed by Town Council as reflected in the minutes.

Motion:	Council member Packard
Second:	Council member McCollum
Carried:	7-0-0

Lehr -	Aye
McConville -	Aye
Jimmerson -	Aye
McCollum -	Aye
Packard -	Aye
Nave -	Aye
Mayor -	Aye

ii) Town Council Code of Ethics & Norms and Procedures

Rob Lohr summarized the staff report and noted that four documents have been reduced to two documents.

Council agreed to make the following changes to the Code of Ethics document:

9. Avoid ~~even the appearance of~~ a conflict of interest. A member should recuse himself or herself from participating in deliberations or voting on issues ~~which might be interpreted as questionable or borderline conflicts of interest and which might be perceived as rendering direct~~ personal gain for himself or herself or for family members. Engage in on no business with the Town of Purcellville government either directly or indirectly, which is inconsistent with the State and Local Government Conflict of Interest Act or the Public Procurement Act.

17. It is the duty of each Council member to ensure the Code of Ethics is being fulfilled. If violation of any is noted, a Council member should first discuss the matter privately with the

other Council member, and if no resolution is found, then brought before the Council as a whole for discussion.

Council discussed adding an item relating to a past Council members relationship with the Town and decided this item would be discussed at a future meeting.

Council agreed to make the following changes to the Council Norms and Procedures document:

1. The Mayor presides over Council meetings and is responsible for running a timely and orderly meeting. The Mayor is responsible for the order and decorum of meetings. The Mayor; ~~in consultation with the Town Manager or his/her designee, shall organize the agenda~~ will prepare the agenda per the rules for agenda development.

13. Council members shall disclose any business event attended where such event was paid for by an individual or group with an active land use application, bid or proposal before the Town.

Council member Packard made a motion that Town Council adopt the Code of Ethics and Council Norms and Procedures effective November 25, 2014 subject to the changes agreed to by Town Council and as reflected in the official minutes.

Motion: Council member Packard
Second: Council member McConville
Carried: 7-0-0

McConville - Aye
Packard - Aye
Jimmerson - Aye
McCollum - Aye
Lehr - Aye
Nave - Aye
Mayor - Aye

iii) Special Events Ordinance

Council member Lehr stated that the Town has put Mr. Message in charge of the Tabernacle and in return he pays rent to the Town, and questions the proposed permit process for the Tabernacle events. Council discussed what events would fall under the ordinance and requested that definitions be provided for each activity/event.

Council agreed to add the following language to the ordinance:

V.B. Business Professional and Occupational License ("BPOL"): Taxes. All Itinerant Merchants at an Event, including the Event Organizer, are exempt from obtaining a BPOL License and paying BPOL tax for that Event. The term "itinerant merchant" shall be defined as the term is defined under Title 58.1 of the Code of Virginia, as

amended. Vendors who are licensed by the Town of Purcellville need not include event revenues in their gross receipts.

- C. Meals Tax. All Itinerant Merchants at an Event, including the Event Organizer, are exempt from collecting and transmitting to the Town the Meals Tax for that Event. Vendors who are licensed by the Town of Purcellville need not include event revenues in their gross receipts.

In the interest of time, Town Council will continue to send comments to Sally who will update the table and present the update at the next meeting. Council member Jimmerson requested that Mr. Message forward his comments on the ordinance to Town Council.

iv) Rules for Agenda Development, Public Hearings and Citizen Comments

Rob Lohr summarized the item and noted that staff has been operating under this process for the past two meetings. Council agreed to make the following changes to the Agenda Development Process document:

4. The Agenda Development Team will meet the Monday of the week prior to the Town Council meeting to lock down the final draft agenda. A copy of the final version of the draft agenda will then be circulated to the Town Council before 5:00 pm that day. If the Town Council has any questions on the agenda items, they can contact the Mayor (~~who ultimately sets the agenda~~) and copy the Town Manager. This will allow for a more coordinated approach and to make sure that the entire Town Council is aware of what items will be included in the upcoming agenda. It should also eliminate the amount of agenda amendments that may be needed the night of the meeting and make sure that all items that are wanted by Town Council are properly included. After consideration of any comments by Town Council, the Mayor will then set the agenda to be prepared for the meeting.

5. All staff reports for agenda items must be in the Town Clerk's office by 5:00 pm on the Wednesday prior to the Town Council meeting. Agenda items without complete staff reports will be ~~removed from the agenda and be scheduled for a subsequent meeting.~~ left on the agenda with a note that a staff report is not yet available.

Town Council agreed to make the following changes to the Rules of Order for Public Hearings and Citizen Comments document:

After item 1)e) as a new item 1)f) Town Council comments and questions to the applicant (5 min. maximum or a time limit as established by the Mayor for each speaker.) Item f) then becomes item g).

Council discussed ways that speakers know where they stand for their speaking allowance and suggested implementing the lighting system.

4. Each speaker from the public or interested parties will have up to 5 minutes ~~or the time limit imposed by the Mayor~~ whether they are speaking as an individual or a representative of any group organization. Unless instructed by the majority of the Town Council, the Mayor shall enforce the time limits, as appropriate.

Item 9 to be combined with number 4.

Item 5 should be rewritten in 3rd person. Change “you” to “the speaker”, etc.

Item 6 sentence 2 to read as: Debate during this process between citizens, staff or applicant is strictly prohibited.

Item 7 – Council member Packard suggesting adding the Public Meeting Conduct Policy item to the next meeting agenda and striking the last sentence under item 7: ~~All public speakers must abide by the Town’s Public Meeting Conduct Policy, as adopted on October 1, 2013.~~

Item 10 – Council member Packard suggested moving the third sentence, *However, a motion to suspend the rules shall be in order to bring the matter to a vote during the same night as the public hearing*, to the end of the paragraph. Council agreed.

Council member McCollum suggested changing *The person* to *Speakers* in item 7. Council agreed.

Margaret Morton made a request that all speakers state their names clearly and loudly when speaking as this information is often difficult to hear on the recordings.

Under Citizen Comments, Council members Lehr and Packard suggested deleted the last sentence in item 3: ~~Council members requiring additional information or answers should seek them on his/her own time and not take the time of other citizens and Council members.~~ Council agreed.

Council member Packard made a motion that Town Council adopt the following documents:

- 1) Regular and Supplemental Agenda Development Process
- 2) Rules of Order for Public Hearings and Citizen Comments

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subject to changes outlined by Town Council and reflected in the official minutes.

Motion: Council member Packard
Second: Council member Lehr
Carried: 7-0-0

McConville - Aye
Packard - Aye
Jimmerson - Aye
McCollum - Aye
Lehr - Aye
Nave - Aye
Mayor - Aye

v) Fireman's Field Lease with Loudoun County

Rob Lohr confirmed with Council that the Town has received a lease extension until June 30, 2015 continuing under the same terms of the existing agreement. The item will be placed on the February meeting agenda for action. The County is currently working on the requested list of income and expenses and will provide that to the Town as soon as it is complete.

Council member Lehr stated she has had a discussion with Supervisor Clarke and suggested that the Town come up with a number and an explanation as to what the money would be used for, and suggested that Council have this information for the next meeting.

PUBLIC SAFETY:

- a) Old Business
 - i) None Scheduled
- b) New Business
 - i) None Scheduled
- c) Police Department Staff Report

Mayor Fraser asked about the status of where the Town stands with police cams. Rob Lohr stated that he has been working with the Chief and Lieutenant and are planning to add body cams and car cams in the upcoming budget and should be operational July 1.

Council member Jimmerson asked where the Town stands on the pricing of the Taser replacement program. Lieutenant Schroeck stated that the department currently has working Tasers and that it is just an upgrade issue. This item will also be included in the upcoming budget.

TRANSPORTATION/INFRASTRUCTURE:

- a) Old Business
 - i) None Scheduled
- b) New Business
 - i) None Scheduled

UTILITY:

- a) Old Business
 - i) None Scheduled
- b) New Business
 - i) Public Works Vector Truck

Alex Vanegas summarized the staff report and noted that the Town's current vehicle has become expensive to repair and maintain, and proposed that the Town lease/purchase a new vehicle with equal payments over the next seven years at which time the Town would own the vehicle.

Council member Lehr made a motion that Town Council adopt Resolution Number 15-01-01 approving the Master Lease Purchase Agreement and Schedule No. 01 dated January 15, 2015, between Tax-Exempt Leasing Corp. (Lessor) and Town of Purcellville (Lessee) and further directs to Town Manager to take all steps necessary to execute the Master Lease Purchase Agreement and Schedule No. 01 dated January 15, 2015, between Tax-Exempt Leasing Corp. (Lessor) and Town of Purcellville (Lessee).

Motion: Council member Lehr
Second: Council member McConville
Carried: 7-0-0

McCollum - Aye
Packard - Aye
McConville - Aye
Jimmerson - Aye
Nave - Aye
Lehr - Aye
Mayor - Aye

Mayor
Kwasi A. Fraser

Council
Joan Lehr
John A. Nave
Patrick McConville II
Karen Jimmerson
Benjamin J. Packard
Douglass J. McCollum



Town Manager
Robert W. Lohr, Jr.

Assistant Town Manager
J. Patrick Childs

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**TOWN OF PURCELLVILLE
IN
LOUDOUN COUNTY, VIRGINIA**

RESOLUTION NO. 15-01-01

PRESENTED: January 27, 2015

ADOPTED: January 27, 2015

A RESOLUTION: TO APPROVE THE MASTER LEASE PURCHASE AGREEMENT AND SCHEDULE NO. 01, DATED JANUARY 15, 2015, BETWEEN TAX-EXEMPT LEASING CORP. (LESSOR) AND TOWN OF PURCELLVILLE (LESSEE).

WHEREAS, Tax-Exempt Leasing Corp. (Lessor) requires a Governing Body "Determination of Need" and "Approval and Authorization" for the lease/purchase of the 2014 Vactor 2100 Plus Combination Sewer Cleaner on a Freightliner Chassis.

NOW, THEREFORE, the Council of the Town of Purcellville, Virginia hereby resolves:

Determination of Need. The Town Council has determined that a true and very real need exists for the acquisition of the Equipment described on Schedule No. 01, Exhibit A to the Master Lease Purchase Agreement dated January 15, 2015 between the Town of Purcellville (Lessee) and Tax-Exempt Leasing Corp. (Lessor).

Approval and Authorization. The Town Council has determined that the Agreement and Schedule, substantially in the form presented to this meeting, are in the best interests of the Town for the acquisition of such Equipment, and the Town Council hereby approves the entering into of the Agreement and Schedule by the Lessee and hereby designates and authorizes the following person(s) to execute and deliver the

A RESOLUTION: TO APPROVE THE MASTER LEASE PURCHASE AGREEMENT AND SCHEDULE NO. 01, DATED JANUARY 15, 2015, BETWEEN TAX-EXEMPT LEASING CORP. (LESSOR) AND TOWN OF PURCELLVILLE (LESSEE).

Agreement and Schedule on Lessee's behalf with such changes thereto as such person(s) appropriate, and the related documents, including any Escrow Agreement, necessary to the consummation of the transaction contemplated by the Agreement and Schedule.

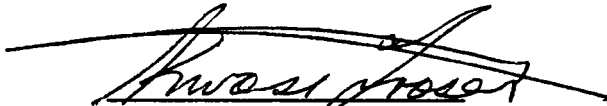
Authorized Individual: Robert W. Lohr, Jr., Town Manager, Town of Purcellville, VA

In addition to the Authorized individual above, the Purcellville Town Council further authorizes the following individual to sign any Payment Request and Partial Acceptance Certificate form and/or Final Acceptance Certificate.

Authorized Individual: Alex Vanegas, Director of Public Works, Purcellville, VA

This Resolution shall be effective January 27, 2015.

PASSED THIS 27th DAY OF January, 2015


Kwasi A. Fraser, Mayor
Town of Purcellville

ATTEST:


Diana Hays, Town Clerk

c) Public Works Operations Report

Council had no comments.

GENERAL TOWN COUNCIL ACTION OR DISCUSSION:

a) Citizen and Business Survey

Vice Mayor Nave stated that he and Council member McConville have been working on a survey taking into consideration suggestions and recommendations from Council. Council discussed various methods of distribution of the survey. Vice Mayor Nave requested that additional questions and comments regarding the surveys be emailed to him as soon as possible.

b) Hiring of Part-Time Staff/Consultant to Assist with the Development of the Comprehensive Plan

Council member Lehr stated she met with the Chair of the Planning Commission, Gil Paist regarding direction of the review of the Comprehensive Plan. Council member Lehr stated that Chairman Paist changed some of his ideas based on the meeting and would like to see a one or two day planning meeting utilizing someone with knowledge and experience in working with Comprehensive Plan reviews. The goal of this planning session would be to have a project timeline and explain how it will work. Additional support would be needed to plan and advertise the meeting.

Mayor Fraser stated he is concerned with the length of the process and requested from the Community Development Department a bullet-point work breakdown including the process of the Comprehensive Plan review.

Council member Packard noted that the timeline could change based on other Town projects involving the Planning Commission, and by hiring a contractor would take some of the workload off of Town staff. Council member Packard is in agreement of moving forward with hiring someone part-time to assist.

Council member Lehr confirmed that she would like to hire a part-time employee/contract employee that will allow the Community Development Dept. the extra assistance to get to the point of hiring a consultant. Rob Lohr confirmed that the Town currently has no available staff in the Planning Dept. to handle the extra workload.

Patrick Childs reminded Town Council that the Town is under contract with a public information officer that can be utilized on as-needed basis and could assist with this project.

Patrick Sullivan talked about a public meeting with the Planning Commission and Town Council where the community could come together and discuss what areas of the Comprehensive Plan they are most interested in. The coordinator would be responsible for the overall coordination of this meeting.

Council member Lehr made a motion to adopt Resolution 15-01-02 to initiate with the Planning Commission who is ultimately responsible for the review, the complete review of the Town's Comprehensive Plan.

Motion: Council member Lehr
Second: Council member Packard
Carried: 7-0-0

McCollum -	Aye
Packard -	Aye
McConville -	Aye
Jimmerson -	Aye
Nave -	Aye
Lehr -	Aye
Mayor -	Aye

Council member Lehr noted that there are consulting fees in the budget that can be used for this project. Council confirmed that any applications currently coming in will follow the current Comprehensive Plan that is in place.

Patrick Sullivan clarified that the part-time staff person would be hired to prepare and organize all of the details of the public meeting.

c) Town Events Program

Patrick Childs stated that the Town's contract with JP Events is due for renewal before the end of March. JP Events contacted staff requesting a price increase of 27% per year or \$7,000. Council member Packard reminded Council that the Town needs to raise funds for events which the Town cannot directly be involved in.

Council member Packard made a motion that Town Council authorize Town staff to move forward with the renewal agreement with JP Events and Consulting and also issue a Request for Proposal for event management services as described in Option A of the staff report dated January 21, 2015.

Motion: Council member Packard
Second: Council member McConville
Carried: 7-0-0

McCollum -	Aye
Packard -	Aye
McConville -	Aye
Jimmerson -	Aye
Nave -	Aye
Lehr -	Aye
Mayor -	Aye

Mayor
Kwasi A. Fraser

Council
Joan Lehr
John A. Nave
Patrick McConville II
Karen Jimmerson
Benjamin J. Packard
Douglass J. McCollum



Town Manager
Robert W. Lohr, Jr.

Assistant Town Manager
J. Patrick Childs

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**TOWN OF PURCELLVILLE
IN
LOUDOUN COUNTY, VIRGINIA**

RESOLUTION NO.: 15-01-02

**PRESENTED: JANUARY 27, 2015
ADOPTED: JANUARY 27, 2015**

**A RESOLUTION: TO INITIATE A COMPLETE REVIEW OF THE TOWN'S
COMPREHENSIVE PLAN**

WHEREAS, the Town's Comprehensive Plan was last adopted on December 19, 2006; and

WHEREAS, since 2006, the Town has undergone significant changes, including the incorporation of new land into the Town's jurisdictional limits, the termination of the Town of Purcellville/County of Loudoun Annexation Agreement, and significant commercial development; and

WHEREAS, the Town has been asked by landowners in Loudoun County to consider further expansion to the Town's jurisdictional limits; and

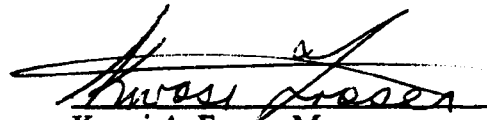
WHEREAS, to ensure that the Town Plan remains a relevant and cohesive set of policies that guides decisions about future land development, infrastructure investments, public services, cultural events and recreation, the Town Council desires to consider and adopt amendments to the Town's Comprehensive Plan no later than March, 2017, which would include, but not be limited to, (i) an update of the Town's history and census information, (ii) an update of the Town's plan for the physical development of the territory within its jurisdiction, including lands that have been incorporated into the Town's jurisdictional limits since 2006; (iii) a plan for the physical development of territory located within the County's Joint Land Management Area for Purcellville; (iv) amendments necessitated by the termination of the Town of Purcellville/County of Loudoun Annexation Agreement; and (v) a transportation plan that identifies the transportation infrastructure needed to support the planned development of the territory covered by the plan.

A RESOLUTION:

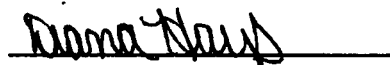
TO INITIATE A COMPLETE REVIEW OF THE TOWN'S COMPREHENSIVE PLAN

NOW THEREFORE, the Council hereby directs the Town of Purcellville Planning Commission to conduct a complete review of the Town's Comprehensive Plan and to recommend all resulting amendments to the Town Council no later than October, 2016.

PASSED THIS 27TH DAY OF JANUARY, 2015.


Kwasi A. Fraser, Mayor
Town of Purcellville

ATTEST:


Diana Hays, Town Clerk

APPROVAL OF MEETING MINUTES:

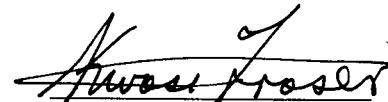
a) Town Council Work Session – January 13, 2015

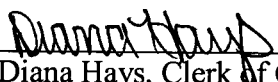
Council member Packard made a motion to approve the minutes as submitted in wave reading.

Motion: Council member Packard
Second: Council member Lehr
Carried: 7-0-0

ADJOURNMENT:

There being no further business, on a motion by Council member Packard, seconded by Council member McConville, the meeting adjourned at 11:08 PM.


Kwasi A. Fraser, Mayor


Diana Hays, Clerk of Council